

Division of Behavioral Health Services

Bureau of Compliance

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TO: T/RBHA CEOs and Medical Directors

FROM: Dan Wendt
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SUBJECT: **POLICY CLARIFICATION: Fingerprint Clearance Requirements**

DATE: January 25, 2006

This memorandum is intended to clarify the responsibilities of Tribal and Regional Behavioral Health Authorities (T/RBHAs) in meeting the Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS) policy requirements regarding the fingerprint clearance requirements of direct care service providers who serve adults in a Community Service Agency (CSA).

Policy and Procedure MI5.2, Community Service Agencies – Title XIX Certification, of the Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS) Policy and Procedure Manual was revised effective on November 1, 2005. Prior to that date, fingerprint clearance was only required of direct care service providers who serve children. The revision of MI5.2 added the fingerprint clearance requirement to direct care service providers who serve adults.

ADHS/DBHS is rescinding the fingerprint clearance requirement for direct care service providers who serve adults from MI5.2, Community Service Agencies – Title XIX Certification. Removal of this requirement is effective back to November 1, 2005. Policy and Procedure MI 5.2, Community Service Agencies – Title XIX Certification, will be revised to reflect this change.

ADHS/DBHS apologizes for the inconvenience and thanks those who have shared with ADHS/DBHS the negative effects that this policy revision creates for the CSAs.